



Midwest - Chicago Program Lead 2021-2022 Season

Job Title: Chicago Program Lead

Job Site: Wilmot/Chicago

Reports to: Enrichment Site Coordinator

Salary Range: \$17/hr - 20-30/hours a week

Employment Term: Seasonal - October 15th, 2021 - February 28th, 2022

Organizational Overview

SOS Outreach, founded and headquartered in Colorado's Vail Valley, is a national youth development nonprofit. The overarching goal of the SOS Outreach program is to encourage positive character and leadership development through group mentoring, core values, outdoor activities (primarily skiing and snowboarding), and community service. SOS program participation prevents harmful behaviors by enhancing resilience through fostering self-efficacy and building social and emotional skills (SEL). Within an out-of-school time setting that mirrors the school year, SOS uses a youth-centered approach to programming that emphasizes explicit learning through social interaction and relationships that take place in the context of active, outdoor, and experiential learning projects and activities. SOS makes specific connections with youth to mentors, peers, community leaders, and other caring adults to facilitate regular communication, understanding, and empathy. These relationships along with intentional program activities such as goal and group norm setting create conducive environments for learning.

Program Lead Responsibilities

The program lead position is a seasonal position. The program lead is responsible for the planning, management, execution, and evaluations for SOS' Enrichment based Learn to Ride Programs. This position is responsible for executing SOS' Learn to Ride Program at Wilmot Mountain serving Chicago youth for the 2021/22 winter season with the support of the Enrichment Site Coordinator. The program lead will help oversee volunteers, youth, youth agency chaperons, and resort program staff. The lead will be expected to be at all mountain days at Wilmot during the evening hours of 2:30p-7:30/8p, 1-3 evenings a week, in January and February. (Exact dates TBD.)

Program Management

- Help manage relationships with mountain resort staff on program days and youth serving-agencies to ensure that SOS continues to be a trusted partner by resorts, and is able to fill program spots with youth from partner agencies.
- Help to recruit and train youth agency chaperons and support resort instructors.
- Maintain the accuracy of the SOS Outreach CiviCore database by tracking program attendance, contacts, and student information in a timely manner.
- Plan and implement the SOS Outreach Learn to Ride core value curriculum.
- Invoice, collect, and track fee-for-service payments.
- Manage soft goods (clothing) needed for LTR programs, ensuring adequate resources to outfit all program participants.
- Regular check in with Enrichment Site Coordinator

- Take photographs at SOS program days and collect youth stories and quotes for the purpose of engaging sponsors, volunteers, donors, and foundations.
- Assist in recruiting volunteers and youth agency coordinators in order to ensure all programs have volunteer support to function as needed.
- Ensure all volunteers and youth agency coordinators are adequately prepared with proper expectations for their assigned role, and have received instruction on the SOS curriculum, best practices in working with youth, and risk-management guidelines.
- Ensure that volunteers feel appreciated and supported through their SOS experience.

Qualifications and Requirements

The ideal candidate should be a very organized, independent, and systemic worker. They must be willing to do it all: from cataloguing program soft goods inventory to working with volunteers to implementing the core value curriculum on the ski slopes. At a minimum, candidates must possess the following:

- Experience, comfort, and passion in working with youth experiencing a variety of risk factors
- Excellent communication and organizational skills
- The ability to work largely independently in a dynamic work environment, including ski areas, mountains, with schools and youth agencies.
- Some experience with outdoor adventure sports, especially skiing and/or snowboarding a plus
- Valid Driver's License and vehicle to get to the mountain and transport winter clothing.
- Proficiency with Google Suites, especially Docs, Gmail, and Sheets.
- Bilingual (Spanish) candidates encouraged to apply

Compensation

This is a part-time, seasonal, position. Benefits include paid sick leave, industry pro deals, and a season pass to Wilmot.

How To Apply

Please send a resume and cover letter to Tarah Waters (she/her), Enrichment Site Coordinator, at tarah@sosoutreach.org by **Thursday, September 30th, 2021**.

For more information on SOS, please visit www.sosoutreach.org.

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